

21<sup>st</sup> July 2020

BSE Limited  
Corporate Relationship Dept  
1<sup>st</sup> Floor, New Trading Ring,  
Rotunda Building,  
P.J. Towers, Fort,  
Mumbai – 400 001

National Stock Exchange of India Limited  
5<sup>th</sup> floor, Exchange Plaza, Plot No.C-1  
Block “G” Bandra Kurla Complex  
Bandra (East)  
Mumbai – 400 051

BSE Code : 504112

NSE Code : Nelco EQ

Dear Sirs,

Sub: Newspaper Advertisement- Disclosure under Regulation 30 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('SEBI Listing Regulations')

Pursuant to Regulation 30 read with Schedule III Para A and Regulation 44 of the SEBI Listing Regulations and in compliance with Section 108 of the Companies Act, 2013 read with Rule 20 of Companies (Management and Administration) Rules, 2014, the Secretarial Standard on General Meetings issued by the Institute of Company Secretaries of India and MCA Circular dated 5<sup>th</sup> May 2020 read with Circulars dated 8<sup>th</sup> April 2020 and 13<sup>th</sup> April 2020, we enclose herewith the newspaper clipping of advertisements published on 21<sup>st</sup> July 2020 in “Business Standard” (English) and “Sakal” (Marathi) for giving Notice of the 77<sup>th</sup> Annual General Meeting of the Company to be held on Thursday, 13<sup>th</sup> August 2020 at 3.30 p.m. (IST) through Video Conferencing / Other Audio Visual Means only, e-Voting details, procedure for registering email addresses and updation of bank account details and Book Closure for the purpose of payment of dividend to the Shareholders.

The above information is also available on the website of the Company at [www.nelco.in](http://www.nelco.in).

This is for your information and records.

Thanking you,

Yours faithfully,  
NELCO Limited

Girish V. Kirkinde  
Company Secretary & Head – Legal

Encl: as above

Nelco Limited, EL-6, Electronics Zone, MIDC, Mahape,  
Navi Mumbai - 400 710, India. Tel: +91 22 6791 8728, 6739 9100  
Fax: +91 22 6791 8787 Web: [www.nelco.in](http://www.nelco.in)  
CIN No.L32200MH1940PLC003164; Email ID:-services@nelco.in



**NELCO LIMITED (A TATA Enterprise)**  
 CIN No.: L32200MH1904PLC003164  
 Registered Office: E-5, Electronics Zone, MIDC,  
 Mahape, Navi Mumbai - 400 710, India.  
 Tel. No. - +91 22 6791 8728, 6739 8100  
 Email: services@nelco.in | Website: www.nelco.in

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**NOTICE OF THE 77<sup>th</sup> ANNUAL GENERAL MEETING, ELECTING AND BOOK CLOSURE**

NOTICE is hereby given that the 77<sup>th</sup> Annual General Meeting (AGM or "Meeting") of the Members of Nello Limited ("the Company") will be held on Thursday, 13<sup>th</sup> August 2020 at 3.30 p.m. (IST) via two-way Video Conferencing (VC) facility / Other Audio Visual Means (OAVM) ONLY, to transact the business set out in the Notice of the AGM. In accordance with the General Circulars issued by the Ministry of Corporate Affairs dated 8<sup>th</sup> April 2020, 13<sup>th</sup> April 2020 and 5<sup>th</sup> May 2020 (collectively referred to as MCA Circulars) and Securities and Exchange Board of India (SEBI) Circular dated 12<sup>th</sup> May 2020, the Company has sent the Notice of the 77<sup>th</sup> AGM along with the link to the Integrated Annual Report for FY 2019-20 on Monday, 20<sup>th</sup> July 2020 through electronic mode only, to those Members whose e-mail addresses are registered with the Company or Registrar & Transfer Agent, TSR Datanetway Consultants Private Limited (TSR) and Depositories. The requirement of sending physical copies of the Notice of the AGM has been dispensed with vide MCA Circulars and the SEBI Circular.

The Integrated Annual Report 2019-20 of the Company, inter alia, containing the Notice and the Explanatory Statement of the 77<sup>th</sup> AGM is available on the website of the Company at [www.nelco.in](http://www.nelco.in) and on the websites of the Stock Exchanges viz. [www.bseindia.com](http://www.bseindia.com) and [www.nseindia.com](http://www.nseindia.com). A copy of the same is also available on the website of National Securities Depository Limited (NSDL) at [www.evoting.nedl.com](http://www.evoting.nedl.com).

**Remote e-Voting:**  
 In compliance with Section 108 of the Companies Act, 2013 (the Act) read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended from time to time, Secretarial Circulars - 2 issued by the Institute of Company Secretaries of India on General Meetings and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is providing to its Members the facility of remote e-Voting before the AGM and during the AGM in respect of the business to be transacted at the AGM and for this purpose, the Company has appointed NSDL for facilitating voting through electronic means.

The detailed instructions for remote e-Voting are given in the Notice of the AGM. Members are requested to note the following:

a. The remote e-Voting facility would be available during the following period:

<b>Commencement of remote e-Voting</b>	From 9.30 a.m. (IST) on Monday, 10 <sup>th</sup> August 2020
<b>End of remote e-Voting</b>	Upto 5.00 p.m. (IST) on Wednesday, 12 <sup>th</sup> August 2020

The remote e-Voting mode shall be disabled by NSDL for voting thereafter and Members will not be allowed to vote electronically beyond the said date and time.

b. The voting rights of the Members shall be in proportion to their share of the paid up equity share capital of the Company as on Thursday, 6<sup>th</sup> August 2020 (Cut-Off Date). The facility of remote e-Voting system shall also be made available during the Meeting and the Members attending the Meeting, who have not already cast their vote by remote e-Voting shall be able to exercise their right during the Meeting. A person whose name is recorded in the Register of Members / Register of Beneficial Owners as on the Cut-Off Date only shall be entitled to avail the facility of remote e-Voting before / during the AGM.

c. Any person who acquires shares of the Company and becomes a Member of the Company after the despatch of the Notice and holds shares as on the Cut-Off Date, may obtain the login-id and password for e-Voting by sending a request at [evoting@nedl.co.in](mailto:evoting@nedl.co.in) or may contact on toll free number 1800-222-990, as provided by NSDL. A person who is not a Member as on the Cut-Off Date should treat the Notice of the AGM for information purposes only.

d. Members who have cast their vote on resolution(s) by remote e-Voting prior to the AGM will also be eligible to participate at the AGM through VCOAVM but shall not be entitled to cast their vote on such resolution(s) again.

**Registration of e-mail addresses:**  
 Members who have not yet registered their e-mail addresses are requested to follow the process mentioned below, before 5:00 p.m. (IST) on Saturday, 25<sup>th</sup> July 2020, for registering their e-mail addresses to receive the Notice of the AGM and the Integrated Annual Report 2019-20 electronically and to receive login-id and password for remote e-Voting:

**I. For Members who hold shares in Electronic form:**

- Visit the link <https://green.tandanshaw.com/green/evoting/login>
- Enter the DP ID & Client ID, PAN details and captcha code.
- System will verify the Client ID and PAN details.
- On successful verification, system will allow you to enter your e-mail address and mobile number.
- Enter your e-mail address and mobile number.
- The system will then confirm the e-mail address for the limited purpose of service of the Annual Report for FY20.

**II. For Members who hold shares in Physical form:**

- Visit the link <https://green.tandanshaw.com/green/evoting/login>
- Enter the physical Folio Number, PAN details and captcha code.
- In the event the PAN details are not available on record, Member to enter one of the share certificate's number.
- System will verify the Folio Number and PAN details or the share certificate number.
- On successful verification, system will allow you to enter your e-mail address and mobile number.
- Enter your e-mail address and mobile number.
- If PAN details are not available, the system will prompt the Member to upload a self-attested copy of the PAN card.
- The system will then confirm the e-mail address for the limited purpose of service of the Annual Report for FY20.

The above system also provides a facility to the Members holding shares in physical form to upload a self-attested copy of their PAN Card, if the same is not updated in accordance with the requirements prescribed by SEBI.

For permanent registration of their e-mail address, Members holding shares in demat form are requested to update the same with their Depository Participant (DP) and to TSR for those Members holding shares in physical form.

**Update of bank account details:**  
 Members who have not updated their bank account details for receiving the dividends directly in their bank accounts through Electronic Clearing Service or any other means may follow the below instructions:

**Physical:** Send a scanned copy of the following documents to the Registrar of the Company, Holding: TSR Datanetway Consultants Private Limited, at [cap-tyr@tandanshaw.com](mailto:cap-tyr@tandanshaw.com) latest by Saturday, 25<sup>th</sup> July 2020.

- a signed request letter mentioning your name, folio number, complete address and following details relating to bank account in which the dividend is to be received:
  - Name and Branch of Bank and Bank Account type;
  - Bank Account Number & Type allotted by your bank after implementation of Core Banking Solutions;
  - 11 digit IFSC Code.
- self-attested scanned copy of cancelled cheque bearing the name of the Member or first holder, in case shares are held jointly;
- self-attested scanned copy of the PAN Card; and
- self-attested scanned copy of any document (such as Aadhaar Card, Driving License, Election Identity Card, Passport) in support of the address of the Member as registered with the Company

**Demat:** Members holding shares in demat form are requested to update their bank account details with their respective DPs.

In case of any queries / grievances connected with remote e-Voting, you may refer to the Frequently Asked Questions and e-Voting user manual for Members available at the "Downloads" Section of [www.evoting.nedl.com](http://www.evoting.nedl.com) or contact Mr. Anil Vaidya, Senior Manager or Ms. Pallavi Mhatre, Manager from NSDL, Trade World, A/Wing, Kamala Mills Compound, Senapati Bapat Marg, Lower Panel, Mumbai - 400 013 at [evoting@nedl.co.in](mailto:evoting@nedl.co.in) or [amb@nedl.co.in](mailto:amb@nedl.co.in) or [pallo@nedl.co.in](mailto:pallo@nedl.co.in) or at Tel. No. - +91 22 2468 4300/4545/4738 or at the toll free no. 1800-222-990

Members who require technical assistance before / during the Meeting to access and participate in the AGM may contact: Mr. Anil Vaidya, Senior Manager, NSDL, at [amb@nedl.co.in](mailto:amb@nedl.co.in) or at Tel. / Mobile no. +91 22 2468 4360.

Mr. P. N. Parikh (FCS 327) or failing him, Mr. Mitesh Dhaliwal (FCS 8331) of M/s. Parikh and Associates, Company Secretaries has been appointed by the Board of Directors of the Company as Scrutinizer for scrutinizing the remote e-Voting process as well as for voting during AGM, in a fair and transparent manner. The results of the remote e-Voting and votes cast during the AGM shall be declared not later than 48 hours from the conclusion of the AGM. The results declared, along with the Scrutinizer's Report, shall be placed on the Company's website [www.nelco.in](http://www.nelco.in) and on the website of NSDL [www.evoting.nedl.com](http://www.evoting.nedl.com) immediately after their declaration and communicated to the Stock Exchanges where the Company's Equity Shares are listed i.e. BSE and NSE and be made available on their respective websites viz. [www.bseindia.com](http://www.bseindia.com) and [www.nseindia.com](http://www.nseindia.com).

**Book Closure and Dividend:**  
 Notice is further given pursuant to Section 91 of the Act and the Rules framed thereunder as amended from time to time, that the Register of Members and the Share Transfer Books of the Company will remain closed from Thursday, 6<sup>th</sup> August 2020 to Thursday, 13<sup>th</sup> August 2020 (both days inclusive) for the purpose of the 77<sup>th</sup> AGM and payment of dividend for the financial year 2019-20. The dividend, if declared by the Members, will be paid on and from Monday, 17<sup>th</sup> August 2020. In case the Company is unable to pay the dividend to any Member in their bank accounts through electronic or any other means, due to non-registration of bank account details by the Members, the Company shall despatch the dividend warrant / cheque to such Members at the earliest, on normalisation of postal services and other activities.

For Nello Limited  
 Girish V. Khokhade  
 861-  
 Company Secretary & Head- Legal

Place : Navi Mumbai  
 Date : 20<sup>th</sup> July 2020

